

# JANUARY 31<sup>ST</sup> PLAN YEAR END

DEADLINE	PLAN ACTIVITY	CATEGORY
January 1 <sup>st</sup>	Deadline to provide annual participant notices as applicable to the Plan (Safe Harbor, Qualified Default Investment Alternative (QDIA), Automatic Enrollment & 404a5 Fee Disclosure).	Notices
January 15 <sup>th</sup>	Deadline for distributing Summary Annual Report if IRS form 5500 was extended.	Notices
February 28 <sup>th</sup>	Provide year-end employee census data to Trinity Pension Consultants.	Deadline
April 1 <sup>st</sup>	Deadline for first time Required Minimum Distribution.	Distributions
April 15 <sup>th</sup>	Deadline for Actual Deferral Percentage (ADP) and/or Actual Contribution Percentage (ACP) refund.	Compliance Testing
	Deadline to return 402(g) excess deferrals to participants from the prior plan year.	Compliance Testing
	Deadline, without extension, to deposit the prior year employer contributions for Partnerships with fiscal year end 1/31.	Funding
May 15 <sup>th</sup>	Deadline, without extension, to deposit the prior year employer contributions for C-Corporations with fiscal year end 1/31.	Funding
August 31 <sup>st</sup>	Filing deadline for IRS Form 5500 (Applicable for Plans not put on extension).	Filing
October 15 <sup>th</sup>	Deadline, with extension, to deposit the prior year employer contributions for Partnerships with fiscal year end 1/31.	Funding
October 31 <sup>st</sup>	Deadline for distributing Summary Annual Report if IRS form 5500 was not extended.	Notices
November 15 <sup>th</sup>	Deadline, with extension, to deposit the prior year employer contributions for C-Corporations with fiscal year end 1/31.	Funding
	Deadline for filing the IRS Form 5500 (Applicable with filed Extension).	Filing

*\*Please note that the information contained in this calendar is to be used only as reminders of important dates and not as legal or tax advice. It should not be deemed, relied upon or considered for purposes of avoiding any federal tax penalties. If you need financial advice, please contact Trinity Pension Consultants.*